

Pre-Applications:
Commercial Building Permit
Fee Estimate Information

For alternate formats, call 206-296-6600.
Print on legal-size (8½ x 14”) paper only.

Commercial Building Permit Fee Estimate Information

In order to prepare a comprehensive Fee Estimate for review of a proposed permit application, the following information is required. Completing this form accurately will allow your Department of Permitting and Environmental Review (Permitting) staff to determine a comprehensive estimate for your project review fees. Incomplete information will delay preparation of the Fee Estimate. You will receive a comprehensive estimate for review fees that includes base, fixed, calculated and hourly fees based on what you are proposing. This form is an integral part of the Fee Estimate process which occurs as part of the Permitting Pre-Application meeting process.

If you have not been assigned a Project Manager, leave the Project Manager boxes below blank and a Project Manager will be assigned to your proposal upon submittal of the completed form.

Project Manager	Project Manager Phone	Project Manager E-mail
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Enter the appropriate information below (page one only) and return the completed form via mail, fax, or drop-off to the Permitting main office: Department of Permitting and Environmental Review
35030 SE Douglas Street, Suite 210
Snoqualmie, WA 98065-9266

Proposal Name:		Date:
Detailed description of work covered by this proposal:		
Parcel Number(s):		
Total Site Area in acres:		Area within the site to be disturbed in acres:
Number of Proposed Buildings:	Total Square Footage of all Buildings:	Number of Multifamily Units:

Please complete the following table using gross square footage for all **NEW** construction:

Description	Occupancy (Building Code)	Type of Construction	Square Footage

		Description	Valuation
Is there work occurring in an existing building?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is there a Mechanical (HVAC) system being included in this proposal?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are there structural elements (vaults, rockeries 4 feet and over, retaining walls, fences 6 feet and over, etc.)? Include height & length.	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are there known critical areas (wetlands, streams, steep slopes, etc.) on the site?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is this proposal for a cell tower or monopole?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is this proposal for a portable structure with ramps and skirting? Indicate new or used.	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Please give the name of the person to contact ifPermitting staff has questions on information included on this form:

Print Name _____ Phone Number _____

Check out the Permitting Web site at www.kingcounty.gov/permits



King County
Department of Permitting
and Environmental Review
35030 SE Douglas Street, Suite 210
Snoqualmie, WA 98065-9266
206-296-6600 TTY Relay: 711
www.kingcounty.gov

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THIS PAGE TO BE COMPLETED BY PERMITTING STAFF

Pre-Application Number		
Permit Type	Permit Sub-type	Valuation Category

Counter Service Fee (Base Only)	
Building/Structural Plan Review	
Mechanical Review	
Fire Flow/Access Review	
Drainage Review (Base Only)	
Critical Areas Review (Base Only)	
Grading Review (Base Only)	
MPS Model Run Fee	
Health Review (Septic, Food, School, Pool)	
Other	
Other	

Fees due at issuance will include any mitigation fees, building and site inspection fees, financial guarantees, and any remaining review fees based on revised or corrected information. Inspection fees are based on the rate in effect at the time they are collected. Hourly fees** are at the rate in effect at the time worked.

Permit Review Coordinator	Date
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**** Permitting fees are based on the latest fee ordinance adopted by the King County Council and are subject to change. See the current Permitting fee schedule for current fees and rates**

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